

CANCELLATION AND NO SHOW POLICY

Thank you for choosing Timberline Dental to provide your dental needs.

When a patient doesn't make it to a scheduled appointment, this is time another patient could have taken to receive the care they need. Please help us deliver the care our patients need as efficiently as possible. Read the following policies and then sign and date at the bottom of the page.

Please be Courteous and call our office promptly if you are unable to attend your appointment. We require you give us at least 24 hours notice so that we have the opportunity to offer your appointment to another patient.

A "No-Show" is someone who misses an appointment without notice. We have a voicemail which is able to receive messages 24 hours a day. No-shows inconvenience patients that are in need of our services. A failure to cancel a scheduled appointment without 24 hours notice will be recorded in the patient's chart and a cancellation fee of \$50.00 will be charged. If you fail to be present for your scheduled appointment you will be charged a "no-show" fee of \$50.00. All fees will be due prior to seeing the doctor at future visits. Further multiple "no-shows" or short notice cancellations may result in suspension of care with Timberline Dental.

If you arrive late to your appointment we will do our best to fit you into the schedule however it is likely we will reschedule your appointment for another time.

I understand the terms of this form. I understand that these fees have nothing to do with my co-pay or deductible and cannot be billed to my insurance company.

SIGNATURE _____ DATE _____

